

**Town of Sunset Beach
Planning Board Meeting
June 5, 2014**

MINUTES

Members Present: Carol Santavicca, Chairwoman; Tom Vincenz, Vice-Chairman; Members Al Seibert, Sybil Kesterson, Noelle Kehrberg, Bob Tone, and Len Steiner

Members absent: None

Staff Present: Randy Walters, Building Inspector and Lisa Anglin, Planning Board Secretary

Chairwoman Santavicca called the meeting to order and called for draft agenda amendments.

Draft Agenda Changes

Chairwoman Santavicca requested to add a review of MB-2 and Mixed Use District (MUD) to the agenda. The Board agreed.

Consideration of Minutes for Approval

No minutes were available for consideration.

UDO Administrator Report

Progress Reports for on-going Issues

Randy Walters advised that the Streetscape project is complete pending NC DOT final approval. Walters advised that the Park completion is scheduled for mid-to-late July. Walters advised that the roundabout completion is scheduled for late June and landscaping will be completed in the fall.

Staff Review of Changes to Flood Map and FEMA Regulations

Walters advised that new flood maps are expected to be released in mid-to-late summer.

Other Reports

Town Council Meeting

Lisa Anglin advised that the UDO Amendments public hearing was held on June 2, 2014 and the Council approved the UDO amendments as presented. Once the UDO amendments are processed new UDO books will be printed.

Technical Review Committee

No Report

Old Business

Consideration of Recommendation to Council for Bike Plan Revision

Staff is preparing a written description including a site map of the Bike Plan revision recommendation to be presented to Council.

Old Business (Cont.)

Conservation Overlay District and the Open Space District Review

The Board discussed Section 7.34, Article 13 and the Uses table. The Board agreed that Section 7.34 should be moved to Article 13 and fix the Uses table. Staff will research further and report back to the Board.

Items For Consideration

Required Changes to UDO as to BOA

The Board of Adjustment ordinance amendments will be ready for review soon.

Subdivision Infrastructure Ordinances

Staff is reviewing the Town ordinance that needs to be amended to include water, sewer and electricity.

Height Measurement Method for Flood Plain

No report.

Noise Regulations

Member Steiner is gathering information for the Board to consider.

Pier Head Alignment

Staff is working with CAMA for permitting and then surveying work will begin when the Council funds the project.

Adaptation of Vision Plan into Overlay District

The Planning Board agreed to work on the Vision Plan exclusively during the August 7th and August 21st meetings.

New Business

MB-2 Review

Chairwoman Santavicca informed the Board of confusion with the MB-2 Mixed Use District title and respective text and the MUD District and its respective text from the previous zoning code. The Board agreed to review the information provided, the UDO MB-2 section, Appendix B and the previous zoning code for a discussion during the next meeting.

UDO Work Session

The Board agreed that the August meetings need to be titled UDO Review and Vision Plan Overlay District.

Public Comments

Carol Scott 1527 North Shore Drive Extension – Encouraged the Board to move forward with the Noise Ordinances.

John Corbett 423 Sailfish Drive – Questioned to Planning Board process and responsibility for proposed subdivision plan approval.

MEMBER SEIBERT MADE A MOTION TO ADJOURN THE JUNE 5, 2014 MEETING.
MEMBER STEINER SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA
CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

Town of Sunset Beach
Planning Board

Carol Santavicca, Chairwoman

Submitted by:

Lisa Anglin, Planning Board Secretary